TC 2.3 - Gaseous Contaminants/Removal Equipment  
Chapter 11 - Air Contaminants in Fundamentals Handbook  
Handbook Sub-Committee – Austin, TX  
Virtual Meeting – Agenda

July 7, 2020  
1400-1500 EDT  
The link for the meeting is:  
https://events.rdmobile.com/Sessions/Details/1050589

Agenda

1. Call to order
2. Introduction of meeting members
3. ASHRAE Liaisons
4. Assignment of minutes taker
5. Telecons did not happen. Mea Culpa
6. Final draft of changes – Revision G sent out with all changes “accepted”.
7. Meeting items to discuss:
   • Revisions are complete and should be voted on by TC.
   • Measurements, Tables 7, and Table 8 have been updated.
   • Table 10 has been added and following tables renumbered
   • Discussion on the renewal permissions for graphs and tables. There are 15 tables and 4 figures in total of which Tables 3, 4, 9, 10 and Figures 3 and 4 required permissions. Victoria has obtained the needed permissions for these and sent them to ASHRAE.
   • References are updated but should be checked, especially ones beginning with A and E
8. Further discussion before submitting chapter to TC for vote.
9. If the chapter is acceptable we should recommend the following to the TC:
   At the 7/7/2020 meeting of the Handbook subcommittee we approved the chapter in the 2020 Fundamentals Handbook entitled “Air Contaminants”. We are recommending that a vote be taken at the main TC meeting, to be held on 7/13/2020, to approve the Handbook subcommittee’s recommendation for approval of the chapter.

10. Adjournment and thanks to everyone who participated and helped improve the chapter.