



AGENDA - ASHRAE MEETING - Atlanta
TC 2.3 - Gaseous Air Contaminants/Removal Equipment
TC Meeting

Tuesday (1/15/19), 1:00 pm - 3:30 pm
GWCC Bldg B B208 2nd Floor

1. Call to order.

- a. *ASHRAE Code of Ethics*
 - i. The ASHRAE Code of Ethics is to be adhered to by those doing ASHRAE business whether or not they are an ASHRAE member. The Code of Ethics can be reviewed at the below link.
 - ii. <https://www.ashrae.org/about-ashrae/ashrae-code-of-ethics>
- b. *Introduction of guests and members.*
- c. *Determination of Quorum.*
 - a. *Voting Members for this meeting: Anthony Abate, Nick Agopian, Charlene Bayer, Pete Freeman VNQ, Daniel Haas, Sanjeev Hingorini, Kevin Kwong, Gemma Kerr, Brian Krafthefer, Chang Seo Lee VNQ, Paula Levasseur, Christopher Muller, Jeff Roseberry, Christine Sun, Paolo Tronville, Marwa Zaatari. 16 Voting Members 2 NQM*
 - b. *> ½ Voting Members Present (9) (Yes/No)*
- d. *Chair's Report*
- e. *Reporting from ASHRAE liaisons.*

2. Review and Approval of previous meeting minutes from Houston.

3. Summary of votes between meetings:

- a. *RTAR-1869 "Evaluation of Indoor Air Contaminants with respect to Development of a Revised Indoor Air Quality Procedure (IAQP) Design Compound and Design Target Lists for Standard 63.1" Vote to Sponsor Approved 11-0-1-3*
- b. *RTAR "Development and validation of a model for assessing the corrosion risk of Datacom equipment under different pollution and thermal environmental conditions" Vote to Cosponsor Approved 9-4-1-1*
- c. *ASHRAE-Corp-proposal-CO2-study-2018-2020-V-May-15-final Vote to Cosponsor Approved 8-6-1-0*

4. Review of Action Items from Last Meeting

#	Action Item	Owner	Meeting Initiated	Update at Last Meeting	Status
1	Workshop on performance rating	Ashish Mathur	Atlanta	No update	Open



#	Action Item	Owner	Meeting Initiated	Update at Last Meeting	Status
	system summary to be sent out.				
2	Collection of TC member bibliography papers for website posting	Marilyn Listvan	Atlanta	3 years LinkedIn page ASHRAE TC2.3 outreach. Still collecting bibliography for TC2.3 website. Please send to Marilyn. Work in progress.	Ongoing
3	Development of a course on gas phase filtration to be part of ASHRAE supported classes and send to chapters	Brian Krafthefer	Atlanta	Not completed	Open
4	Title/purpose /Scope for MTG or GPC on how to implement combined filtration systems	Matt Middlebrooks	Houston		Open
5	Powerpoint Presentation to describe T.C. 2.3	Marilyn Listvan, Kevin Kwong, Nick Agopian	Houston		Open
6	Setup BaseCamp site for TC2.3 Research	Charlene Bayer	Las Vegas	Continue using it	Ongoing
7	Twitter account	Marwa Zaatari	Long Beach	Make TC 2.3 meeting announcement	Ongoing

5. Summary of Votes Between Meetings

a.

6. Subcommittee Reports

a. *Handbook - Subcommittee Chair -- Brian Krafthefer*

b. *Membership - Subcommittee Chair -- Matt Middlebrooks*

c. *Planning - Subcommittee Chair -- Sanjeev Hingorani*

d. *Professional Development Coordinator -- Barney Burroughs*

e. *Program - Subcommittee Chair -- KJ Choi*

f. *Professional Development Coordinator -- Barney Burroughs*

g. *Publications - Subcommittee Chair -- Marilyn Listvan*



- h. Research - Subcommittee Chair -- Kathleen Owen*
- i. Standards - Subcommittee Chair – Peter Freeman*
- j. Website - Subcommittee Chair -- Paula Levasseur*
- k. SPC145 – Committee Chair – Matt Middlebrook*

7. Report from TC liaisons

8. New Business

- a. Discuss having a vice chair for all subcommittees so that we can maintain continuity and cover for unforeseeable absences at meetings.*

9. Agenda suggestions for the Summer Meeting in Kansas City

10. Adjournment