AGENDA - ASHRAE MEETING - Atlanta
TC 2.3 - Gaseous Air Contaminants/Removal Equipment
TC Meeting

Tuesday (1/15/19), 1:00 pm - 3:30 pm
GWCC Bldg B 2nd Floor

1. Call to order.
   a. ASHRAE Code of Ethics
      i. The ASHRAE Code of Ethics is to be adhered to by those doing ASHRAE business whether or not they
         are an ASHRAE member. The Code of Ethics can be reviewed at the below link.
   b. Introduction of guests and members.
   c. Determination of Quorum.
      a. Voting Members for this meeting: Anthony Abate, Nick Agopian, Charlene Bayer, Pete Freeman
         VNQ, Daniel Haas, Sanjeev Hingorini, Kevin Kwong, Gemma Kerr, Brian Krafthefer, Chang Seo
         Lee VNQ, Paula Levasseur, Christopher Muller, Jeff Roseberry, Christine Sun, Paolo Tronville,
         Marwa Zaatari. 16 Voting Members 2 NQM
      b. >½ Voting Members Present (9) (Yes/No)
   d. Chair’s Report
   e. Reporting from ASHRAE liaisons.

2. Review and Approval of previous meeting minutes from Houston.

3. Summary of votes between meetings:
   a. RTAR-1869 “Evaluation of Indoor Air Contaminants with respect to Development of a
      Revised Indoor Air Quality Procedure (IAQP) Design Compound and Design Target Lists for
      Standard 63.1” Vote to Sponsor Approved 11-0-1-3
   b. RTAR “Development and validation of a model for assessing the corrosion risk of Datacom
      equipment under different pollution and thermal environmental conditions” Vote to
      Cosponsor Approved 9-4-1-1
      Vote to Cosponsor Approved 8-6-1-0

4. Review of Action Items from Last Meeting

<table>
<thead>
<tr>
<th>#</th>
<th>Action Item</th>
<th>Owner</th>
<th>Meeting Initiated</th>
<th>Update at Last Meeting</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Workshop on performance rating</td>
<td>Ashish Mathur</td>
<td>Atlanta</td>
<td>No update</td>
<td>Open</td>
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<tr>
<td>#</td>
<td>Action Item</td>
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<tr>
<td>1</td>
<td>system summary to be sent out.</td>
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<td></td>
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<tr>
<td>2</td>
<td>Collection of TC member bibliography papers for website posting</td>
<td>Marilyn Listvan</td>
<td>Atlanta</td>
<td>3 years LinkedIn page ASHRAE TC2.3 outreach. Still collecting bibliography for TC2.3 website. Please send to Marilyn. Work in progress.</td>
<td>Ongoing</td>
</tr>
<tr>
<td>3</td>
<td>Development of a course on gas phase filtration to be part of ASHRAE supported classes and send to chapters</td>
<td>Brian Krafthefer</td>
<td>Atlanta</td>
<td>Not completed</td>
<td>Open</td>
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<tr>
<td>4</td>
<td>Title/purpose /Scope for MTG or GPC on how to implement combined filtration systems</td>
<td>Matt Middlebrooks</td>
<td>Houston</td>
<td></td>
<td>Open</td>
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<tr>
<td>5</td>
<td>Powerpoint Presentation to describe T.C. 2.3</td>
<td>Marilyn Listvan, Kevin Kwong, Nick Agopian</td>
<td>Houston</td>
<td></td>
<td>Open</td>
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<td>6</td>
<td>Setup BaseCamp site for TC2.3 Research</td>
<td>Charlene Bayer</td>
<td>Las Vegas</td>
<td>Continue using it</td>
<td>Ongoing</td>
</tr>
<tr>
<td>7</td>
<td>Twitter account</td>
<td>Marwa Zaatari</td>
<td>Long Beach</td>
<td>Make TC 2.3 meeting announcement</td>
<td>Ongoing</td>
</tr>
</tbody>
</table>

5. Summary of Votes Between Meetings
   a. 

6. Subcommittee Reports
   a. *Handbook - Subcommittee Chair -- Brian Krafthefer*
   b. *Membership - Subcommittee Chair -- Matt Middlebrooks*
   c. *Planning - Subcommittee Chair – Sanjeev Hingorani*
   d. *Professional Development Coordinator -- Barney Burroughs*
   e. *Program - Subcommittee Chair -- KJ Choi*
   f. *Professional Development Coordinator – Barney Burroughs*
   g. *Publications - Subcommittee Chair -- Marilyn Listvan*
h. Research - Subcommittee Chair -- Kathleen Owen

i. Standards - Subcommittee Chair – Peter Freeman

j. Website - Subcommittee Chair -- Paula Levasseur

k. SPC145 – Committee Chair – Matt Middlebrook

7. Report from TC liaisons

8. New Business
   a. Discuss having a vice chair for all subcommittees so that we can maintain continuity and cover for unforeseeable absences at meetings.

9. Agenda suggestions for the Summer Meeting in Kansas City

10. Adjournment